



Silent Dismissal Frequently Asked Questions

What if I forget/don't know my family dismissal number?

If you forget or don't know your family dismissal number, please park and visit the office to verify your identification. We recommend having your family dismissal number displayed on the rearview mirror of your car or keeping the reminder card in your wallet to avoid these situations.

What if I need to make a permanent change to my child's pick up?

Please contact your child's teacher to make any permanent updates to your child's after-school activities or pick-up procedures.

What if I need to make a one-time change to my child's pick-up?

Any same day transportation changes MUST be submitted to the Receptionist as well as the Lower School Office Manager NO LATER THAN 2:00pm. Please submit changes via e-mail to transportation@novaclassical.org and vgabor@novaclassical.org, and feel free to copy your child's classroom teacher as well.

What if someone else will be picking up my child on a particular day?

Please ask the person picking up your child to come into the school to pick them up. This will help with verifying their identification. If this happens frequently, you can give that person one of your rearview mirror tags or your Silent Dismissal ID card.

What if my child is in an extracurricular activity?

Your child will be dismissed from their extracurricular activity at dismissal time.

What if my child goes to Scholar Zone after school?

Scholar Zone students will be picked up from their classrooms (grades K-1) or will be dismissed to the Scholar Zone room (grades 2-5) immediately after school.

What if I have one child in Kindergarten and one child in grades 1-5?

At dismissal time, older siblings will pick up the Kindergarten sibling. If your Kindergarten scholar has an older sibling, they will be permitted to walk to their carpool or to the great room together (parents will not be required to go to the Kindergarten rooms if an older sibling is present).

Why is it safer for me to wait outside until my child is dismissed?

In an effort to streamline our dismissal process as well as increase safety and decrease stress at the end of the day, we would like parents and students to meet outside of the building, either in person at a door or in the carpool line. This will minimize congestion and maintain safety for all students.

What if I have children only in the Upper School?

Silent Dismissal is used as a K-8 program at Nova. In order to facilitate a smooth dismissal process and recognize that Upper School and Lower School are dismissed at different times, we ask that parents picking up their children do not get in the carpool line until 3:50pm. Parents should work with their Upper School children to determine a pick-up plan and clearly communicate your expectations for afternoon pick-up. If your plans change, please feel free to text your child or contact the school and your child will be notified.

What if I have a child in the Upper School and the Lower School?

In order to facilitate a smooth dismissal process and recognize that the two schools are dismissed at different times we ask that you do not get in the carpool line until 3:50 p.m. If your Upper School student currently picks up their Lower School sibling(s) at dismissal time, they can continue to do so.

What is the Silent Dismissal App? Should I get it for my smartphone?

The Silent Dismissal app can be downloaded for iPhone and Android users, and allows parents to establish alternate pick up or transportation methods remotely from their smartphone. Nova's school code, school domain, and your students' reference numbers can be found at the bottom of your Silent Dismissal dashboard cards. For more information or help downloading and using the app, visit the [parent page](#) of the Silent Dismissal website.